

## **NORTH WEST (OUTER) AREA COMMITTEE**

**MONDAY, 17TH JUNE, 2013**

**PRESENT:** Councillor P Wadsworth in the Chair

Councillors S Lay, B Anderson,  
C Campbell, J L Carter, B Cleasby,  
R Downes, C Fox, C Townsley and  
D Collins

### **1 Appeals Against Refusal of Inspection of Documents**

There were no appeals against the refusal of inspection of documents.

### **2 Exempt Information - Possible Exclusion of the Press and Public**

There were no resolutions to exclude the public.

### **3 Late Items**

There were no late items submitted to the agenda. However, with agreement of the Area Committee, information relating to the Open Forum was circulated at the meeting at the request of the participants of the Open Forum.

### **4 Declaration of Disclosable Pecuniary and Other Interests**

There were no declarations made.

### **5 Apologies for Absence**

Apologies for absence were received from Councillors G Latty and P Latty.

### **6 Open Forum**

In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or ask questions on matters within the terms of reference of the Area Committee.

Mrs Hirst and Ms Chapman addressed the Area Committee regarding the proposed closure of Manorfield House Residential Home, Horsforth raising a number of issues relating to the consultation process and future accommodation provision in the Horsforth area.

### **7 Better Lives for People of Leeds: Care Homes and Day Services**

The Director of Adult Social Services submitted a report outlining the Better Lives vision in which context a review of the remaining care homes and day centres has been completed and proposals developed that revise the current service model.

In attendance to answer Members' questions were:

Kim Maslyn- Head of Service (Adult Social Care) Support and Enablement  
Anna Maria Clifford – Programme Manager (Adult Social Care) Strategy and Commissioning

There was a discussion about the consultation process, and a number of questions which Members felt needed further information in order to be fully answered. The possible closure of Manorfield House and the options for alternative accommodation for its residents were discussed. Anna Maria Clifford assured Members that 'Adult Social Care had developed a 'Care Guarantee' and Assessment & Closure Protocol for Phase 1 of the Better Lives for Older People Programme and had used it in ensuring the move of 96 people from the closure of 4 care homes in 2012 was carried out successfully.

Both documents were based on research findings by the University of Birmingham and the good practice that was identified through the research in relation to the closure of care homes.

The Care Guarantee states that when a home or day centre is closing people's dignity, choice, and rights will be protected. Implicit within this statement is that residents will not be forced to leave to go to somewhere that they did not want to go. In relation to retaining the home until it is empty – this would be subject to ensuring the health and safety requirements can continue to be met - to meet the needs of residents – including the wellbeing and overall morale of remaining residents.

## **RESOLVED-**

- a) That Adult Social Care provide a written response to the questions from members of the public and elected Members
- b) That Adult Social Care provide the analysis of the consultation undertaken as outlined in 6.1 of the report
- c) The Adult Social Care provide Members with a copy of the assessment protocol and confirmation that no resident be forced to move to a home that they do not choose
- d) That Adult Social Care provide an overview of the Strategic Framework for older people's supported housing and residential provision in the Outer North West area, together with the evidence base for future provision planning
- e) That a special meeting of the North West (Outer) Area Committee be held in July 2013, prior to the September Executive Board meeting

## **8 Minutes - 14th May 2013**

**RESOLVED-** That the minutes of the meeting held on 14<sup>th</sup> May 2013 be approved as a correct record

## **9 West and North West Locality Team Service Level Agreement and Performance Summary**

The Locality Manager (West and North West Leeds) submitted a report providing an update on performance against the SLA between Outer North West Area Committee and the West-North West Environmental Locality Team, and seeking approval of the Service Level Agreement for the delivery of delegated environmental services in 2013/14.

Jason Singh, Locality Manager (West and North West Leeds) presented the report and responded to Members' comments and queries.

### **RESOLVED-**

- a). That the contents of the report be noted; and
- b). That the Service Level Agreement be approved

## **10 Investing in Young People: Update of the Future Direction of Youth Services and Delegated Functions for Area Committees**

The Director of Children's Services submitted a report providing the Committee with an update on the recommendations agreed at the Executive Board on 13<sup>th</sup> March 2013; Investing in Young People: Future Direction for Youth Services in Leeds. The report informed Members that the allocation for the North West Outer Area Committee budget ring-fenced for youth activities was £28237 in 2013/14 and £56747 in 2014/15.

Jean Davey (Children's Services) presented the report and responded to Members' queries and comments.

In summary, specific reference was made to the following issues:

- The methods used to determine how the funding was allocated and targeted
- When the funding could be spent and what on
- The purpose of youth funding in Leeds
- The best process to allow some of the money to be spent on activities for the 2013 school summer holidays given the tight timescales

Jane Maxwell, West North West Area Leader, outlined a process that would enable arrangements to be made for activities in the 2013 Summer holidays with the tight timescales involved. The Area Committee could authorise the Children and Young People's Sub Committee to consider possible activities for the 2013 Summer holiday period and make recommendations to officers.

Officers could then ratify the recommendations made by the Children and Young People's Sub Committee via the delegated decision process. This would enable the necessary approvals to do be done quickly enough to allow arrangements to be made for the 2013 Summer holiday period. Details of the schemes commissioned would be brought back to a future Committee for Members' information.

**RESOLVED-**

- a). That the Children and Young People's Sub Committee consider possible activities for the 2013 Summer holiday period, and make recommendations to officers;
- b) That officers be authorised to ratify the recommendations made by the Sub Committee via the delegated decision process.
- c) That the Area Committee Chair and new Area Lead for Children's work with the Executive Member to shape the July Executive Board report re targeted youth work services.

**11 Appointment of Area Lead Members, Cluster Representatives and Corporate Carers**

The Assistant Chief Executive (Customers and Communities) submitted a report inviting Area Committees to make appointments to Area Lead Member roles, Clusters and Corporate Carers Group for the next municipal year 2013-14.

**RESOLVED-**

That the following appointments be made:

- a) Area Lead Member roles:
  - Environment: Councillor Anderson
  - Community Safety: Councillor Fox
  - Employment, Skills and Welfare: Councillor Cleasby
  - Health, Wellbeing and Adult Social Care: Councillor G Latty
- b) Children's Services Cluster Partnership Representatives:
  - Horsforth: Councillor Collins
  - ESNW: Councillor Anderson
  - Aireborough: Councillor Lay and Councillor P Latty
  - Otley/ Pool/ Bramhope: Councillor Lay

**12 Wellbeing Fund Update Report**

The Assistant Chief Executive (Customers and Communities) submitted a report providing an update on the budget position for the Wellbeing Fund for 2013/14 and noting those projects agreed for support from the Wellbeing

Fund for 2013/14. It also highlighted the current position of the Small Grants and skips and those Small Grants and skips that have been approved since the last meeting.

Gerry Burnham, West North West Area Management, presented the report and responded to Members' comments and queries.

**RESOLVED-**

- a). That the current position of the well-being budget as set out at Appendix 1 of the report be noted;
- b). That the current position of the Small Grants and skips and those Small Grants and skips that have been approved since the last meeting be noted;
- c). That the following be agreed in respect of those expressions of interest received for well-being funding, as detailed within Section 4 of the submitted report;

<b>Project</b>	<b>Adel &amp; Wharfedale</b>	<b>Guiseley &amp; Rawdon</b>	<b>Horsforth</b>	<b>Otley &amp; Yeadon</b>	<b>Decision</b>
Community Skips Budget	£1,000	£1,000	£1,000	£1,000	Approved
Horsforth CCTV			£3,702		Approved
Guiseley in Bloom-Watering		£1,600			Approved
Guiseley & Rawdon Festive Lights		£3,265			Approved
Horsforth PCSOs			£8,100		Approved

That CASAC be awarded £5,000 each from the wards of Adel and Wharfedale, Horsforth and Otley and Yeadon. The decision from Guiseley and Rawdon ward to be deferred until the Chair had discussed the matter with his ward colleagues who were absent from the meeting.

**13 Appointment of Co-optees to Area Committees**

The Chief Officer (Democratic and Central Services) submitted a report seeking to gain approval for the appointment of a co-optee to the Area Committee for the remainder of the municipal year.

Members discussed the merits of having co-optees at the Area Committee.

**RESOLVED-**

That the appointment of the co-optee named within the report not be approved.

**14 Area Chairs Forum Minutes**

The Assistant Chief Executive (Customers and Communities) submitted a report which notified Members that the minutes of Area Chairs Forum meetings would be brought to Area Committee meetings as a regular agenda item, and giving an overview of the Area Chairs Forum meetings.

**RESOLVED-**

That the contents of the report be noted

**15 Area Update Report**

The Assistant Chief Executive (Customers and Communities) submitted a report updating Members on recent sub group and forum business since the last Area Committee.

**RESOLVED –**

That the contents of the report be noted

**16 Local Authority Appointments to Outside Bodies**

The Chief Officer (Democratic and Central Services) submitted a report outlining the Area Committee's role in relation to Elected Member Appointments to Outside Bodies and asking the Committee to determine the appointments to those organisations which fall to the Committee to make an appointment to.

Sophie Wallace, Governance Services, presented the report and responded to Members' comments and queries.

**RESOLVED-**

- a). That the contents of the submitted report and appendices be noted; and
- b). That in respect of the Committee's Outside Body schedule, the following appointments be made for the 2013/14 municipal year:-

Aireborough Voluntary Services To Councillor Downes for 1 year  
The Elderly With Disabilities

Bramhope Youth Development Trust Councillor Fox for 1 year

Horsforth Live At Home Scheme Councillor Cleasby for 1 year

Rawdon and Laneshaw Bridge Trust	Councillor Cleasby for 3 years Mr S Waddinton for 3 years Mr J Peebles for 3 years Mr D Longley for 3 years
ALMO Outer North West Area Panel	Councillor G Latty for 1 year Councillor Fox for 1 year

## **17 Date and Time of Next Meeting**

Next Ordinary meeting 2pm Monday 23<sup>rd</sup> September 2013, Greenacre Hall, Rawdon.

Details of Special additional meeting for July to be confirmed.